

## **BOS STEERING GROUP MINUTES - Wednesday 10 June 2015**

PRESENT: Carol (Chair), Cathy, Anna, Renate, Penny, Gill, Deena, Kate

### Matters Arising from Minutes of 17 April 2015

Kate's contract has been revised.

A new membership letter has been drafted and will be discussed further in the meeting.

### Agree Agenda for AGM – 1 July 2015

Carol tabled the agenda and papers that were used for last year's AGM and it was agreed that we would base this year's on the same agenda.

Nominations would be required for Membership Secretary (Anna) and Member without Portfolio (Penny). We would try and encourage members of BOS to take on either of the roles.

*Anna to mention in the tea break that this would be an opportunity for development or learning new skills. Cathy to speak with Gill Upham to see if she would be interested in taking on the role that Penny currently holds.*

There is a standing item on the agenda regarding the Musical Director's contract. It was agreed by the Steering Group that when this agenda item is raised we inform the group that there have been slight changes to the contract for the MD and if anyone wishes to see a copy they may do so.

### Welcome Letter

Carol and Penny have been working on the welcome letter so that it provides more information for new members starting Body of Sound. After discussion it was agreed that there were a few minor tweaks to the letter, as this would be sent to potential new members before they decide to come to BOS, stating what we are about, fees, expectation, etc. Once this has been done Carol will circulate to the group. Anna's telephone number and email address will be included on the letter until a new Membership Secretary is found.

### Membership

A few members of BOS who cannot attend regularly due to circumstances had raised the idea of paying on a weekly basis and coming when they could. This was discussed by the Steering Group in depth and it was agreed that we did not want to do this as it changes the whole nature of BOS. We want women to commit and come regularly as it makes teaching difficult for the MD and the group.

The current membership of BOS is 32 women. Discussion took place on whether we need to advertise for new women for the autumn term. It was agreed that we would ask the group if they knew of anyone who would like to join initially. If there is no take up we would produce a flyer (Gill agreed to draft something up) advertising BOS. This could be displayed in various locations: our new venue, schools, Blue Moon etc. The flyer would also have to say places are limited and are on a first come first served basis as we will only have about 15 places.

### Any Other Business

Some concern had been raised about Carol's learning at BOS and after a discussion it was agreed that we would support Carol within the group with warm-up exercises and Gill very kindly agreed to donate a voice recorder, which Carol would be able to record sessions and use at home to learn.

Suggestions book – it was agreed to remind women that this is available if anyone has any concerns.

Visit to the Barn - 27 June 2015 – Kate will remind women of the day and we will try and encourage new women to attend. If women have not been before, they could speak to other members of the group as to what to expect.

Clothes Swap - 19 June 2015 – Renate to remind women of the date and what happens at these events.